

Master Police Officer

Title: Master Police Officer	FLSA Status: Non-Exempt	Supervisory Responsibilities: No
Reports to: Police Corporal	Department: Police	Date Created/Last Evaluated: March 2024
Schedule: Work is performed on rotating shifts to cover the job 24/7.		
<p>Summary Performs intermediate protective service and public safety work maintaining order, responding to emergencies, protecting people and property, enforcing motor vehicle and criminal laws, and promoting good community relations.</p>		
<p>Qualification Requirements To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p>		
<p>Minimum Qualifications</p> <ul style="list-style-type: none"> • Graduation from high School diploma or GED • Five years' experience as a sworn law enforcement officer with progressively responsible experience at police officer levels • A minimum of 300 hours of approved continuing education with required hours in developmental areas as outlined in the department's career ladder document (excluding Basic Law Enforcement Training and State Mandated Training/Re-Certifications) • Valid NC Driver's license and good driving record • General law enforcement certification issued by North Carolina Criminal Justice Education and Training Standards 		
<p>Knowledge, Skills, and Abilities</p> <ul style="list-style-type: none"> • Ability to operate specialized law enforcement equipment including specialized police vehicles, radios, video systems and radar • Ability to effectively use and qualify with law enforcement tools and weapons including firearms and other safety equipment • General knowledge of effective supervisory practices and principles • Thorough knowledge of the occupational hazards and necessary safety precautions of the work • Ability to plan and supervise the work of others • Ability to exercise sound judgment in emergency situations • General knowledge of standard office equipment • Ability to deal with unpleasant, angry, or discourteous people • Ability to make arithmetic computations using whole numbers, fractions, and decimals • Effective communication skills, oral and written • Ability to keep records and prepare detailed reports • Ability to establish and maintain effective working relationships with associates, subordinates, and the general public. • Ability to contribute to a welcoming and inclusive workplace through positive contributions, supporting a culture of respect, and valuing the differences and efforts of all team members 		
<p>Essential Functions</p> <ul style="list-style-type: none"> • Patrol assigned area to secure life and property, observe situations, report suspicious or criminal activity, hazardous conditions and deter crime by providing high visibility • Respond to emergency calls for service, disturbances, thefts, burglaries, vehicle accidents, domestic disputes, suspicious activities, and other incidents to resolve problems, diffuse situations, enforce laws and ordinances and protect public safety and property • Develop and maintain effective working relationships with the community • Observe, monitor, and control routine and unusual traffic situations, stops and warns drivers or issues citations as appropriate • Make arrests and serve writs, warrants, subpoenas, and other legal documents • Secure crime scenes and evidence, interview suspects, victims, and witnesses • Testify in court as required • Provides police escorts; directs traffic, performs residential and commercial checks • Successfully complete continuing training through classroom and practical training as assigned 		
<p>Physical Demands This is medium work requiring the exertion of up to 50 pounds of force to push or lift and up to 150 pounds of pull objects. Requires the ability to crawl, crouch, stoop, climb, sit, stand, and walk over uneven terrain. Requires the ability to speak loudly and clearly to communicate information and ideas so others will understand. Hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound. Visual acuity is required for preparing and analyzing written or computer data, operation of machines, motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities even in low light conditions. Requires color perception, depth perception and peripheral vision. Requires the ability to respond quickly (with the hand, finger or foot) to a signal (sound, light, picture) when it appears; to reach in any direction with the hands and arms, grasp with the palm and make repetitive motions with the fingers and wrists. Requires stamina to work long hours, possibly in adverse weather conditions.</p>		
<p>Work Environment Work is performed inside and outside in all weather conditions and frequently in a closed vehicle. Includes exposure to sounds and noise levels that are distracting or uncomfortable.</p>		

Special Requirements

Requires excellent physical and mental condition and examinations by a physician and psychologist. The position is classified as safety sensitive as defined by the Drug and Alcohol-Free Workplace Policy.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of the position. All employees may have other duties assigned at any time.
